



Georgia Jail Association

Vendor Support Address:
CPT. Bruce Bley-GJA
Barrow County Detention Center
652 Barrow Park Drive
Winder, Georgia 30680

Dear Georgia Jail Association Vendors,

The Georgia Jail Association is gearing up for the **33rd Annual Summer Training Conference & Vendor Show**. The conference will be held **August 10-14, 2020 at Villas by the Sea Resort & Conference Center on Jekyll Island, Georgia**.

The Vendor Show will be held on Tuesday, August 11th, 2020 8:00am till Noon.

We will be continuing our very successful all inclusive **Corporate Sponsorship Package** for 2020. **This package will include your vendor fee, exclusive exhibit space at the Friends and Family Dinner (Monday Evening), tickets to the GJA Golf Tournament, and year-round full page advertising in our Association Newsletter. In addition, Gold Sponsorship will entitle your business to offer classroom training during the conference class schedule.** The GJA hopes you will strongly consider becoming one of our Corporate Sponsors, as this opportunity will greatly improve the quality of training and experience we can deliver to our membership. We think you will agree that the Corporate Sponsor packages offered will maximize your business's potential to market to the Georgia detention community.

If you choose not to be a Gold or Silver Sponsor, the fee for participation in the Vendor Show will remain at the previous year level of \$495 per table. Vendor sponsorship of additional conference events is greatly appreciated.

The Georgia Jail Association values our relationship with our partner vendors and every effort will be made to maximize your investment in our conference. Following the show, you will be e-mailed a copy of attendees for follow-up conversation. Additionally, a list of the 2020 vendors will be included in our conference publication, our website, and the GJA quarterly newsletters.

Thank you again for considering the 2020 GJA Summer Conference as a vendor opportunity for your business. Please do not hesitate to contact us if you have any further questions.

Captain Bruce Bley

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Cell: 770.527.8366
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Captain Dan Coles

Office: 770.307.3080 ext. 1450
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2020 GJA CORPORATE SPONSORSHIP

*Please consider a GJA Corporate Sponsorship
for your Business.*

Vendor Show Tuesday, August 11, 2020 8:00-Noon

GJA GOLD SPONSOR \$3500 Annually

- **Preferred Exhibitor Booth Space**
- Registration and exhibit space for the GJA Summer Conference Vendor Show
- **Tickets, Representation and Exhibit Space at the 2020 Friends and Family Dinner (Monday evening-up to 4 tickets included)**
- GJA Gold Sponsor Plaque presented at the Friends and Family Dinner
- Participation in the GJA Golf Tournament (up to 4 tickets included) or alternate activity if available
- Full-Page Ad (B&W) in the Summer Conference Program Book (vendor submits ad)
- Gold Sponsor acknowledgement sign at Summer Conference and all GJA events
- **Recognition as a Gold Sponsor on the GJA website (your logo on corporate sponsor page), and full page ads in the GJA newsletter (vendor submits ad copy)**

**Gold Sponsors will be offered the opportunity to
host a training session featuring their products or
services**

GJA SILVER SPONSOR \$2500 Annually

- Registration and exhibit space for the GJA Summer Conference Vendor Show
- GJA Silver Sponsor Plaque
- Half-Page Ad (Black and White) in the Conference Program Book (vendor submits ad copy)
- Silver Sponsor acknowledgement sign at Summer Conference and all GJA events
- Recognition as a Silver Sponsor on the GJA website (your logo on corporate sponsor page)

2020 GJA Conference Information

(Vendor Fees may be paid online at gjaonline.com)

Date: Monday, August 10 to Friday, August 14, 2020

Location: Villas by the Sea Resort & Conference Center
1175 Beachview Drive Jekyll Island, Georgia 31527

Reservations: 1(912) 635-2521

Schedule:	Monday (8/10)	Opening Day, Training, Friends and Family Dinner in the evening
	Tuesday (8/11)	Vendor Show 8am-12 noon, Golf Tournament 1pm
	Wednesday (8/12)	Training, Prayer Luncheon at Noon
	Thursday (8/13)	Training, Business Lunch at Noon, Awards Banquet evening
	Friday (8/14)	Half Day Training

Vendor Show: Tuesday, August 11, 2020 from 8:00am to 12 Noon

Important Information for Vendors:

- **Vendors are responsible for providing all table coverings for their table at the Vendor Show**
- Vendors may set up on Monday Evening (after the Friends and Family Dinner AND the staff has completed the room layout) or on Tuesday morning (approximately 6:30 to 8am)
- There will be a continental breakfast provided at the Vendor Show. We will serve prior to the opening of the show exclusively for our vendors as well as during the show for both vendors and GJA members.
- As per past conferences, we will have door prize offerings every 15 minutes or so during the vendor show. Each vendor is encouraged, but not required, to bring a door prize to the show. Door prize awards will be made in front of your booth with photos taken. Vendors are welcome to have their own separate "fish bowl" or business card prizes if you wish.
- Power outlets are limited. If your display requires power, please let us know (e-mail or phone call) well in advance of the Vendor Show.
- Vendors are welcome to attend any and all days and parts of the 2019 Conference (except the GJA Business Lunch). Some meals and activities require separate tickets. The Gold Level Sponsorship includes most ticketed events.
- The GJA Golf Tournament will be on Tuesday, August 11th at 1:00pm. A box lunch will be provided for participants. Location is pending.
- The State of Georgia charges a \$8.00 daily fee for entry onto Jekyll Island.



**Georgia Jail Association
2020 Summer Training Conference
Vendor Application & Contract**

Please complete this form and e-mail it to
bbley@barrowsheriff.com.

CPT. Bruce Bley-GJA Vendor Support
Barrow County Detention Center
652 Barrow Park Drive
Winder, Georgia 30680

**CONFERENCE FEES CAN BE PAID ONLINE AT:
gjaonline.com**

Your Business Information

Company Name	
Company Representative #1	
Company Representative #2	
Company Representative #3	
Business Mailing Address	
Business Telephone	
Business E-mail	
Business Website	
Type of Business	
Competitors (for Booth Placement)	

AGREEMENT

I (we) hereby make application to the Georgia Jail Association to reserve _____ space(s) for the 33rd Annual GJA Training Conference Vendor Show on Tuesday, August 11th, 2020 at Villas by the Sea Resort & Conference Center. I (we) agree to comply with the attached rules and regulations of the Georgia Jail Association as detailed in the attached document.

Enclosed is my check (on-line payment preferred) in the amount of \$_____ (Itemized Worksheet on Next Page)

Signature	Date
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Vendor Fees, Sponsorship, and Ticket Ordering

2020 GJA Corporate Sponsorships			
GJA GOLD SPONSORSHIP	1	\$3500	
GJA SILVER SPONSORSHIP	1	\$2500	
Remember: Both Gold and Silver Sponsorship <u>INCLUDES</u> Booth Fee at the 2020 Vendor Show			
Booth Space and Tickets for non Corporate Sponsor Vendors			
Item/Event	Quantity	Price	Total
Booth at Vendor Show *Included with Gold & Silver Sponsorship*		\$495 per Booth	
Ticket: Sunday Family & Friends Cookout		\$50 per Person	
Ticket: Prayer Lunch		\$30 per Person	
Ticket: Awards Banquet (Wed. Evening)		\$50 per Person	
Vendor Event Sponsorships			
Event sponsorships allow the GJA to provide training and networking opportunities for our membership. Events will be assigned on first come, first served basis. The previous year's sponsor will have first right of refusal for that event.			
Event Sponsorship		Full Sponsor/ Co-Sponsor Amount	Total
Family & Friends Cookout	1	\$3500 full/ \$2500 Co-Sponsor	
Vendor Show Breakfast	1	\$1500 full/ \$750 Co-Sponsor	
Prayer Luncheon	1	\$2500 full/ \$1500 Co-Sponsor	
GJA Business Luncheon	1	\$2500 full/ \$1500 Co-Sponsor	
Awards Banquet (Wednesday Evening)	1	\$4,000 full/ \$2500 Co-Sponsor	
Other (Describe)			
Other (Describe)			
GRAND TOTAL			

Georgia Jail Association Conference Rules and Regulations 2020

Codes and Agreements: Exhibitor agrees to be bound by the rules and regulations of the conference. Exhibitor further agrees to adhere and be bound to: 1) all applicable fire, utility and building codes and regulations of the government agencies with jurisdiction in the conference site; 2) rules and regulations of the facility where the conference is held; 3) the terms of leases and agreements between GJA and managers/owners of said facility; 4) all the terms of any and all leased and agreements between GJA and other parties relating to the conference.

Space Assignments: Assignment is strictly a "first-come, first-serve" basis. Proper payment of booth rental fees must accompany this contract. Competitors are automatically separated where booth space is available. GJA reserves the right to make changes in booth assignments and the floor plan without approval of the exhibitor.

Equipment: All booths are equipped with a standard identification sign, one chair, and one 6' table. Exhibitors that require additional space for their displays must register for additional booth space(s). All orders for other services must be made through the Vendor Coordinator. Other than small boxes and portable displays that can be hand-carried, all shipments must be arranged directly through the event site. Such shipments shall be made in accordance with the procedures and policies of the host site.

Cancellation and refunds: Exhibitors shall have the right to cancel this agreement at any time by written notice to GJA. In the event of such cancellation the following terms shall apply: A) Cancellations prior to **June 1, 2020**; \$100 cancellation fee subtracted from any amount paid to GJA per booth. B) Cancellations after **June 30, 2020**; no refunds. C) Upon notice of cancellation, GJA reserves the right to resell the vacated space.

Assignment/Sublease: Exhibitor shall not sublet the booth or any equipment provided by GJA nor assign the booth in whole or part without written permission of GJA.

Shipping/Dry Storage /Services Contractor: GJA may designate an official service contractor for the conference.

Security/Liabilities Insurance: GJA will secure the exhibiting area during non-exhibiting hours. After show hours only those exhibitors properly identified with permission of the Vendor Coordinator, may enter the exhibit area. Neither the GJA, Vendor Coordinator, official service contractor, exhibit facility, their members or representatives, and/or employees thereof will be responsible for injury, loss or damage that may occur to the exhibitor or the exhibitor employee or property, any causes whatsoever prior, during, or subsequent to the period covered by this application/contract. GJA, its agent and employees, will not be liable for failure to hold the exposition as scheduled. Payments for exhibit space will be returned in that event. Any actual expenses incurred in connection with the exposition will be deducted if it is called off ninety (90) days or less prior to the opening date because of fire, or any act of God, or the public enemy, or strike, or any law, or regulation, or public authority, which makes it impossible or impractical to hold the exposition. Exhibitors agree to maintain such insurance that will fully protect the exposition management from any and all claims of any nature whatsoever including claims under the Workman's Compensation Act, and for personal injury, including death which may arise in connection with the installation, operation, or dismantling of the exhibitor's display. Damage to inadequately packed property is the exhibitor's own responsibility. Damage to the facility housing the exposition, caused or done by the exhibitor shall be replaced or repaired by the exhibitor. Additionally, the exhibitor agrees to protect, save and hold harmless the Georgia Jail Association and the facility housing the exposition, or any part thereof, directly or indirectly. Exhibitors are advised to add on their existing insurance a portal-to-portal rider at minimal cost, protecting them against lost/damages of their material by fire, theft, accident, etc.

Admissions: The Georgia Jail Association shall have sole control over all admissions of persons into the vendor show. All persons visiting the exhibit area will be admitted according to the rules and regulations of the vendor show/expositions.

Hospitality Suites/Private Parties: No exhibitor may sponsor a hospitality suite or private party for conference participants that competes with exhibits, seminars, and other official conference events.

Amendment to Regulations: Any and all matters and questions not specifically covered by the articles in this contract shall be subject to the decision of the Georgia Jail Association's Vendor Coordinator. The aforementioned items covered by this contract may be amended at any time by the management in interest of the exposition and notice thereof shall be binding on exhibitors equally with the forgoing rules set forth in time.